

APPENDIX A

Proposer Checklist

REQUEST FOR QUOTES

PROJECT MANAGER – PARKS MASTER PLAN

PROJECT C2329

	SECTION	Initial:	Comments/Notes:
A.	COVER LETTER	_____	
B.	TEAM EXPERIENCE & UNDERSTANDING OF PROJECT AND OBJECTIVES	_____	
C.	WORK PLAN APPROACH AND SCHEDULE	_____	
D.	RATE SCHEDULE	_____	
E.	OTHER RELEVANT INFORMATION AND EXCEPTIONS	_____	
F.	COST	_____	